## Shurkrllah

13th district, Kabul, Afghanistan Kabul, Afghanistan +9307780093 -+930782369305 <u>shukrullahlbrahimi93@gmail</u>.com +93:770780093

04 Feb, 2020 Respected Sir/Madam:

I am going to apply for the position that has been announced in your steamed organization, my CV will give you more detail. I am interested to join with your organization to be your team member to show my talent in the area or work. I am well organized and laborious and well qualified. I do wish to offer my services to your nonprofit organization and help the organization in fulfilling the mission and visions.

I have brought with me my academic education and achievements showing my ability to qualify this position.

As you'll see on the enclosed CV, I have the good educational background, in addition, I am motivated and enthusiastic, and would appreciate the opportunity to contribute to your firm's success. I can promise that meeting with me will not be a waste of your time and I will make myself available during or outside of normal business hour.

Attached is my resume for your perusal. For any further information, I can be reached at +93:777080093. Or <u>shukrullahibrahimi93@gmail.com</u>

I hope that you find these of worth. I assure you that if selected; I will not let you down and would prove to be an asset for your reputed company.

Thank you in advance for your kindly consideration.

Sincerely yours, Shukrullah" Ibrahimi '

#### URRICULUM

# CV

# VITAE

### **Personal Information**

Name: Shukrullah "Ibrahimi: Father's Name: Juma Ali Male Date of Birth: 1382 Place of Birth: Ghazni province Nationality: Afghan Mother Language: Dari Marital Status: Single Present address: Kabul 13th district Mobile No: 0+93:0770780093 Email Address: <u>shukrullahlbrahimi93@gmail</u>.com Academic Background:

#### I have graduated from English School Academy in 2020

I have graduated from Public Speaking Training

1 have graduated from Hamyon shied high school now.

#### Work experience:

- 1. I have worked as a teacher in English School Academy 1398 up to 1399.
- 2. I have worked as a teacher in Alphabet Academy ten months.
- 3. I have worked as a teacher in Nazim thuwt private school one year
- 4. I have worked as a teacher in Hadaf- e Nawin eight months
- 5. Now I work in new Star educational

2. I have worked as an internship in human resurce management, computation and retirement bill in ministry of labor, social affairs, martyrs and disabled from 1395/6/28 up to 1395/9/4.

3. I have successfully completed the general management ERS in Afghanistan workforce Development Program (AWDP) from April 15 – April 27 2017.

#### Language knowledge:

Language	Speaking	Reading	Writing
Dari	Excellent	Excellent	Excellent
Pashto	Good	Good	Good
English	Excellent	Excellent	Excellent

Computer& Software skills:

- Microsoft Windows
- Microsoft office: Microsoft word. Microsoft Excel, Microsoft PowerPoint, Photoshop, Email,

#### Qualification and personal skill:

- Good knowledge of Dari, both spoken and written
- Strongly motivated by humanitarian works
- Neat appearance, good Speaker, well developed Writing and Summarizing Skills
- Good organizational and administrative abilities Open-minded and adaptable, able to work both individually and as part of team
- Able to develop, learn and practice new policies and procedure
- Able to create a supportive working relationship among all the project teams

Reference:

Name: Abdurrahman forough

**Position: Electrical and Electronics Engineer in private company in Kabul Cell #:** 

#### <u>+93(0). 781335973+93777824142</u>

Email: Abdurrahman.forough311@gmail.com